

**Goshen County Tourism Promotion Joint Powers Board
Board Meeting, Tuesday, August 21st, 2018
MINUTES**

The Goshen County Tourism Promotion Joint Powers Board held a board meeting Tuesday, August 21st, 2018 at 21st & Main in Torrington, Wyoming. **Members present:** Chair Sarah Chaires, Treasurer Lynn Schukei, Secretary Sarita Hansen, Tom Baker (by phone), Johanna Abernathy, and Jennifer Lanier **Members Absent:** Vice Chair Callie Allred and Marisa Johnson **Guests Present:** Sandy Hoehn **Public Present:** None at this time.

CALL TO ORDER

Chair Sarah Chaires called the meeting to order at 12:05 pm

APPROVAL OF MINUTES

Consent agenda and minutes from the last board meeting were presented for approval.

Motion: Upon motion made by Jennifer Lanier, seconded by Treasurer Lynn Schukei, motion carried, the minutes of July 10th, 2018 Board Meeting and Budget Hearing, were approved with corrections. Motion approved.

TREASURER'S REPORT

Treasurer Lynn Schukei presented a financial report. Highlights included profit and loss, up to date balance sheet indicating cash balance carrying forward, individual transactions for FY 2019.

Accounts Payable

GCEDC - \$3,716.66– July Expenses

Marketing/Visitor Center Operations (\$1,250.00)

Marketing/Tourism Brand Management (\$1,666.66)

Board and Financial Administration (\$550.00)

Grant Administration (\$250.00)

Visitor Center rent -- 21st & Main (416.66)

Budgeting; Weisshaar & Associates, LLC (\$210.00)

Website contract, Golden Shovel (\$3,600.00)

Motion: Upon motion made by Johanna Abernathy, seconded by Secretary Sarita Hansen, motion carried the Treasurer's report and accounts payable were approved with Golden Shovel written number changes on the contract to (three thousand six hundred dollars) from (Six thousand six hundred dollars) page 2. Motion approved.

UNFINISHED BUSINESS

Grant Reimbursements

National Circuit Finals Steer Roping (\$1,871.74) submitted a complete grant reimbursement report.

Prairie Rose Vintage Market (\$1,211.00) submitted a complete grant reimbursement report.

Town of Lingle (\$1,129.33) submitted a complete grant reimbursement report.

Motion: Upon motion made by Jennifer Lanier, seconded by Treasurer Lynn Schukei, motion carried to approve all three grant reimbursement requests in full. Motion approved.

Bank Resolution

The Goshen County Tourism and Promotion Joint Powers Board motioned to remove Marisa Johnson, Mark Munoz, and Johanna Abernathy as a signer on all bank accounts and authorized the addition of Sarah Chaires, Callie Allred, and Sarita Hansen as signers on all bank accounts.

Motion: Upon motion made by Jennifer Lanier, seconded by Secretary Sarita Hansen, motion carried to remove prior executive committee members and add new executive committee to all bank accounts. Motion approved.

NEW BUSINESS.

Board Comments

Sarah Chaires stated that she would like to see “Funded by Goshen County Lodging Tax” on new signage. Sandy Hoehn will work on quotes and bring them back to the board at the next meeting.

The LTB started to discuss the next signage projected and it was decided that all board members think about it and discuss it at the next board meeting.

Board went into executive session.

Public Comments

No public comments.

ANNOUNCEMENTS

- a. **Next Board Meeting– Tuesday, September 18th, 12 pm, 21st and Main - The Loft**

ADJOURNMENT

There being no further business to come before the board, Chair Sarah Chaires adjourned the meeting at 12:42 pm.