

**Goshen County Tourism Promotion Joint Powers Board
Board Meeting, Tuesday, October 16th, 2018
MINUTES**

The Goshen County Tourism Promotion Joint Powers Board held a board meeting Tuesday, October 16th, 2018 at 21st & Main in Torrington, Wyoming. **Members present:** Chair Sarah Chaires, Vice Chair Callie Allred, Treasurer Lynn Schukei, Secretary Sarita Hansen, Tom Baker, and Jennifer Lanier. **Members Absent:** Dan Ellis and Marisa Johnson **Guests Present:** Sandy Hoehn and Ashley Harpstreith **Public Present:** Dianne Shober

CALL TO ORDER

Chair Sarah Chaires called the meeting to order at 12:05 pm

APPROVAL OF MINUTES

Consent agenda and minutes from the last board meeting were presented for approval.

Motion: Upon motion made by Jennifer Lanier, seconded by Treasurer Lynn Schukei, motion carried, the minutes of September 18th Board Meeting minutes were approved as presented. Motion approved.

TREASURER'S REPORT

Treasurer Lynn Schukei presented a financial report. Highlights included profit and loss, up to date balance sheet indicating cash balance carrying forward, individual transactions for FY 2019.

Accounts Payable Motion: Upon motion made by Vice Chair Callie Allred, seconded by Tom Baker, motion carried the Treasurer's report approved as presented. Motion approved.

GCEDC - \$3,716.66– August Expenses

Marketing/Visitor Center Operations (\$1,250.00)

Marketing/Tourism Brand Management (\$1,666.66)

Board and Financial Administration (\$550.00)

Grant Administration (\$250.00)

Visitor Center rent -- 21st & Main (\$416.66)

Weisshaar & Associates, LLC- Compilation of financial statements (\$395.00)

Motion: Upon motion made by Secretary Sarita Hansen, seconded by Tom Baker, motion carried the accounts payable were approved as presented. Motion approved.

UNFINISHED BUSINESS

Grant Worksheet

Chair Sarah Chaires reviewed the grant worksheet and noted that some grant requests came in under budget leaving more funds in the budget for next year. Chair Sarah Chaires also informed the board the Little Britches Rodeo will be presenting a late application in November.

NEW BUSINESS.

Board Comments

No board comments.

Public Comments

No public comments.

STRATEGIC PLANNING

Dianne Shober came in and discussed her role at the Tourism office and answered questions that the board had. It was noted that this strategic planning would have to be redone due to a high volume of board members not present.

ANNOUNCEMENTS

- a. **Next Board Meeting– Tuesday, December 18th, 12 pm, 21st and Main - The Loft**

ADJOURNMENT

There being no further business to come before the board, Chair Sarah Chaires adjourned the meeting at 12:15 pm.